

**Public Service  
Grievance Board**

Suite 600  
180 Dundas St. West  
Toronto, Ontario M5G 1Z8  
Tel. (416) 326-1388  
Fax (416) 326-1396

**Commission des  
griefs de la fonction  
publique**

Bureau 600  
180, rue Dundas Ouest  
Toronto (Ontario) M5G 1Z8  
Tél. : (416) 326-1388  
Télec. : (416) 326-1396



Ontario

## MEMORANDUM

TO: CLIENT COMMUNITY

DATE: JUNE 1, 2021

RE: UPDATING THE BOARD'S RULES AND PRACTICE NOTES

---

The Public Service Grievance Board's mandate is to provide independent third-party dispute resolution for issues that may arise between certain management/excluded Crown employees and the government as their employer. We seek to do so expeditiously and cost-effectively, for the benefit of all concerned.

In order to make our processes more efficient, effective April 1, 2021 we introduced a new Practice Note regarding Case Management Meetings.

We are now ready to move ahead with further updating and improvement of the Board's Rules and Practice Notes.

Attached to this Memorandum are the proposed, revised Rules and Practice Notes, as well as revised Forms. The proposed changes are also being posted on the Board's website. The Board is providing for a one-month consultation period. Members of the Board's client community are invited to review the proposed changes and make comments should you wish to do so.

Please send your comments no later than **June 30, 2021** to [psgb.psgb@ontario.ca](mailto:psgb.psgb@ontario.ca)

A handwritten signature in black ink, appearing to read 'Brian Smeenk'.

Brian Smeenk  
Chair, PSGB